

**Open Space Division - Maintenance Assessment District**  
**Worksheet for FY 2013 Proposed District Budget**  
**Carmel Valley - SAP Fund 200033**

**Draft 11/2/2011**

SAP Account	Program Element/Description	FY 2011 Final Budget	FY 2011 ESTIMATED ACTUALS	FY 2012 Final Budget	FY 2012 Estimate	FY 2013 Proposed Budget
<b>Budget Positions</b>		<b>1.45</b>	<b>1.45</b>	<b>1.45</b>	<b>1.45</b>	<b>1.45</b>
500011	Salaried Wages Budgeted	\$87,033.00	\$85,947.06	\$0.00	\$0.00	\$0.00
502061	Fringe	\$49,625.00	\$53,919.68	\$0.00	\$0.00	\$0.00
	<b>Total Labor &amp; Fringe</b>	<b>\$136,658.00</b>	<b>\$139,866.74</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Supplies</b>						
511010	Office Supplies	\$100.00	\$29.58	\$100.00	\$50.00	\$50.00
511011	Postage/ Mailing	\$10.00	\$0.48	\$0.00	\$0.00	\$0.00
511013	Drafting & Photo	\$25.00	\$9.79	\$0.00	\$0.00	\$0.00
511014	Books	\$50.00	\$0.00	\$50.00	\$0.00	\$0.00
511025	Chem/Organic Fertilizer	\$0.00	\$1,232.99	\$0.00	\$0.00	\$0.00
511026	Soil & Conditioner	\$25.00	\$281.23	\$500.00	\$500.00	\$500.00
511028	Garden Nur Stock	\$7,000.00	\$0.00	\$10,000.00	\$5,000.00	\$5,000.00
511032	Chemicals	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00
511033	Medical Supplies	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00
511034	Cleaning & Janitorial Sup	\$500.00	\$1,522.40	\$500.00	\$200.00	\$200.00
511049	Fasteners	\$0.00	\$41.52	\$0.00	\$0.00	\$0.00
511059	Recreation Supplies (Playground Equipment - THL & CG Park)	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
511062	Other Safety Supplies	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00
511075	Batteries	\$25.00	\$0.00	\$25.00	\$25.00	\$25.00
511082	Elect Wire/Conduit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
511082	Electrical/Electronic Assemblies (Electric Controller)	\$2,000.00	\$3,968.36	\$5,000.00	\$5,000.00	\$5,000.00
511082	Electrical/Electronic Housing & Cabinets	\$7,000.00	\$3,484.00	\$20,000.00	\$20,000.00	\$20,000.00
511081	Building Mats.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
511084	Paint, Oil, Glass	\$100.00	\$70.26	\$100.00	\$100.00	\$100.00
511086	Pipe Fittings Etc.	\$5,000.00	\$6,433.22	\$5,000.00	\$5,000.00	\$5,000.00
511087	Locks & Security Hardware	\$200.00	\$0.00	\$300.00	\$300.00	\$200.00
511088	Sign Materials/Supplies	\$100.00	\$0.00	\$200.00	\$200.00	\$0.00
511091	Cement & Aggregates (sand)	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00
511094	Oils & Lubricants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
511095	Other Repair/Mtce Supp	\$0.00	\$1,451.14	\$0.00	\$0.00	\$0.00
511107	Small Hand Tools	\$100.00	\$0.00	\$50.00	\$0.00	\$50.00
	<b>Total Supplies</b>	<b>\$29,335.00</b>	<b>\$18,525.00</b>	<b>\$49,375.00</b>	<b>\$38,375.00</b>	<b>\$43,175.00</b>
<b>Services</b>						
512003	Chem/Eng Lab & Fld Testin	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00
512034	Engineering Service (Reballot Zone 7)	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00
512055	Repr Maint Bldgs (Facility Maint. Div.) Corridor drinking fountains	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
512059A	Misc Professional/Technical Service (Irrigation Repair Service - Vaughn)	\$0.00	\$0.00	\$5,000.00	\$2,000.00	\$0.00
512059B	Misc Professional/Technical Service (Fence/Gate/Signage)	\$15,000.00	\$2,658.00	\$10,000.00	\$5,000.00	\$5,000.00
512059C	Misc Professional/Technical Service (Concrete / Asphalt)	\$112,000.00	\$39,082.00	\$18,000.00	\$120,000.00	\$5,000.00
512059D	Misc Professional/Technical Service (Friends of Torrey Highlands Dogs)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
512059E	Misc Professional/Technical Service (Electrical Repair Services)	\$5,000.00	\$11,076.00	\$5,000.00	\$5,000.00	\$5,000.00
512059F	Misc Professional/Technical Service (Pest Control Services)	\$5,000.00	\$950.00	\$5,000.00	\$3,000.00	\$3,000.00

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512059G	Misc Professional/Technical Service (Replacement Park Furnishings)	\$0.00	\$0.00	\$0.00	\$1,000.00	\$20,000.00
512070	Training	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00
512084	Photo and Blueprint	\$200.00	\$18.76	\$50.00	\$50.00	\$50.00
512101	Mot Eq Rental -Assignment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
512102	Motive Equip Rental-Usage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
512114	City Services Billed - Central Shop Service (Fleet Services Division)	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00
512114	City Services Billed - Developed Regional Parks Division	\$5,000.00	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00
512114	City Services Billed - Sign Shop (Street Division)	\$1,000.00	\$0.00	\$1,000.00	\$10,000.00	\$22,950.00
512115	Overhead Billed (20% of wages)	\$16,833.00	\$0.00	\$16,833.00	\$0.00	\$0.00
512134A	Landscaping Services (Monthly routine services)	\$895,168.00	\$874,899.89	\$944,218.00	\$1,001,030.00	\$999,987.00
512134B	Landscaping Srvc - Plant Rehab/Planting	\$38,000.00	\$0.00	\$80,000.00	\$80,000.00	\$0.00
512134C	Landscaping Srvc - Carmel Country Rd Median (From Towngate to Carmel Creek)	\$2,242.00	\$0.00	\$20,000.00	\$10,000.00	\$10,000.00
512134D	Landscape Srvc - Carmel Grove Park Irrigation Upgrade	\$0.00	\$0.00	\$0.00	\$0.00	\$125,000.00
512197	Tree Maintenance Services	\$225,000.00	\$156,053.17	\$180,000.00	\$180,000.00	\$182,700.00
512209	Refund PY Rev (Kilroy Realty Assessment Refund)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Services</b>	<b>\$1,341,243.00</b>	<b>\$1,084,738.00</b>	<b>\$1,287,701.00</b>	<b>\$1,419,080.00</b>	<b>\$1,380,687.00</b>
<b>Utilities</b>						
514006	Storm Drain Charge	0.00	1,343.96	0.00	0.00	0.00
514100	Electric Services	\$17,069.00	\$15,312.40	\$19,119.00	\$20,074.95	\$21,078.70
514104	Water Serv-Incl Hydr Rent	\$518,524.00	\$398,956.08	\$550,361.00	\$450,000.00	\$450,000.00
514105	Sewer Service Charge (Storm drain)	\$10,044.00	\$5,011.57	\$7,466.00	\$7,466.00	\$7,466.00
	<b>Total Utilities</b>	<b>\$545,637.00</b>	<b>\$420,624.01</b>	<b>\$576,946.00</b>	<b>\$477,540.95</b>	<b>\$478,544.70</b>
516014	CIP #29-989.0 - Carmel Country Rd. Median Improvements	\$65,000.00	\$0.00	\$0.00	\$0.00	\$0.00
516014	Capital Improvements Program - Playground Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Funds Available for Capital Projects/Infrastructure Fund	\$100,000.00	\$0.00	\$125,000.00	\$0.00	\$0.00
516014	<b>Total Capital Improvements Program</b>	<b>\$165,000.00</b>	<b>\$0.00</b>	<b>\$125,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Other</b>						
516001	Discount Loss	\$0.00	\$7,147.01	\$0.00	\$0.00	\$0.00
516015	Transportation Allowance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
516024A	Special Districts Administration	\$184,351.00	\$171,261.34	\$162,059.00	\$162,059.00	\$162,059.00
516024B	Vehicle Usage & Assignment	\$0.00	\$8,339.63	\$13,745.00	\$13,745.00	\$14,432.25
516024C	Special Districts Administration - GMM Labor & Fringe	\$0.00	\$0.00	\$150,124.00	\$150,124.00	\$150,124.00
	<b>Total Other</b>	<b>\$184,351.00</b>	<b>\$186,747.98</b>	<b>\$325,928.00</b>	<b>\$325,928.00</b>	<b>\$326,615.25</b>
	<b>Total Costs / Appropriations:</b>	<b>\$2,402,224.00</b>	<b>\$1,850,502.00</b>	<b>\$2,364,950.00</b>	<b>\$2,260,924.00</b>	<b>\$2,229,022.00</b>

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512133	<b>Fund Balance - Contingency Reserve</b>	\$981,879.00	\$0.00	\$947,562.00	\$0.00	\$975,347.00
	<b>GRAND TOTAL</b>	\$3,384,103.00	\$1,850,502.00	\$3,312,512.00	\$2,260,924.00	\$3,204,369.00
<b>Revenue</b>	<b>Income:</b>					
411005	Assessments - Taxable Entities	\$1,842,297.00	\$1,783,178.38	\$1,864,201.00	\$1,848,037.15	\$1,848,037.15
	Adjustment to Assessments - Taxable Entities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
411007	Sec PY - July Onl	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
411009	Delinquent Secured Property Taxes	\$0.00	\$19,021.34	\$0.00	\$0.00	\$0.00
411011	Delinquent Secured Prop Taxes - Penalty & Int	\$0.00	\$4,177.48	\$0.00	\$0.00	\$0.00
411028	Property Taxes - Interest Alloc.	\$0.00	\$721.30	\$0.00	\$0.00	\$0.00
412001	Assessments - Non-Taxable Entities	\$0.00	\$39,366.46	\$0.00	\$0.00	\$0.00
418001	Interest On Pool Invest	\$30,000.00	\$9,843.92	\$18,000.00	\$8,055.00	\$6,000.00
418065	Park Use Permit Fee	\$5,900.00	\$7,241.50	\$9,000.00	\$9,000.00	\$9,000.00
422031	Miscellaneous Revenue (Property Tax Penalties & Interest)	\$0.00	(\$4,177.48)	\$0.00	\$0.00	\$0.00
422217	Tree Damage Recovery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
423128	Other Damages Recovered	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
424070	Transfers from Other (200118 - Gas Tax Fund)	\$90,429.00	\$0.00	\$85,219.00	\$0.00	\$0.00
424070	Trans Fr 100-General Fund (Fire Station #24)	\$8,347.00	\$0.00	\$8,347.00	\$0.00	\$0.00
424070	Transfers from Other (200111 - Environmental Growth Fund)	\$4,193.00	\$0.00	\$6,491.00	\$0.00	\$0.00
424088A	Transfers from Other (200118 - Gas Tax Fund)	\$0.00	\$90,429.00	\$0.00	\$85,219.00	\$85,219.00
424088B	Trans Fr 100-General Fund (Fire Station #24)	\$0.00	\$8,347.00	\$0.00	\$8,347.00	\$8,347.00
424088C	Transfers from Other (200111 - Environmental Growth Fund)	\$0.00	\$4,193.00	\$0.00	\$6,491.00	\$6,491.00
	<b>Total Revenue:</b>	\$1,981,466.00	\$1,962,342.00	\$1,991,258.00	\$1,965,149.00	\$1,963,094.00

**Fund Balance Calculation**

0.64%

	Beginning Fund Balance	\$1,387,491.07	\$1,387,491.07	\$1,537,050.25	\$1,537,050.00	\$1,241,275.00
	+ Prior Year Encumbrances (Fund Balance)	\$37,719.18	\$37,719.18	\$0.00	\$0.00	\$0.00
	+ Total Revenue	\$1,981,466.00	\$1,962,342.00	\$1,991,258.00	\$1,965,149.00	\$1,963,094.00
	- Total Expenditures	\$2,402,224.00	\$1,850,502.00	\$2,364,950.00	\$2,260,924.00	\$2,229,022.00
	<b>= Closing Fund Balance</b>	\$1,004,452.25	\$1,537,050.25	\$1,163,358.25	\$1,241,275.00	\$975,347.00
	<b>Change in Fund Balance (Decrease)</b>	(\$420,758.00)	\$111,840.00	(\$373,692.00)	(\$295,775.00)	(\$265,928.00)

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**Target Fund Balance**

10% of Operating Expenditures (Min)	\$240,222.40	\$185,050.00	\$236,495.00	\$226,092.00	\$222,902.00
Six Months of Operating Expenditures (Max)	\$1,201,112.00	\$925,251.00	\$1,182,475.00	\$1,130,462.00	\$1,114,511.00

**Assessment and EBU Calculation**

Assessment Rate per EBU	FY 2011	FY 2011 ESTIMATED ACTUALS	FY 2012	FY 2012 Estimate	FY 2013 Proposed Budget
Zone 1 - (Neighborhood's 2, 6, & 9)	\$72.66	\$72.66	\$73.56	\$73.56	\$73.56
Zone 2 - (Neighborhood 5)	\$190.48	\$190.48	\$192.84	\$192.84	\$192.84
Zone 3 - (Neighborhood 1)	\$398.34	\$398.34	\$403.28	\$403.28	\$403.28
Zone 4 - (Neighborhood's 3 & 7)	\$72.66	\$72.66	\$73.56	\$73.56	\$73.56
Zone 5 - (Neighborhood 7)	\$72.66	\$72.66	\$73.56	\$73.56	\$73.56
Zone 6 - (Neighborhood 1)	\$72.66	\$72.66	\$73.56	\$73.56	\$73.56
Zone 7 -(Neighborhood 4)	\$191.34	\$191.34	\$193.72	\$193.72	\$193.72
Zone 8 -(Neighborhood's 4a & 7)	\$179.80	\$179.80	\$182.02	\$182.02	\$182.02
Zone 9 - (Neighborhood 4)	\$72.66	\$72.66	\$7.56	\$7.56	\$7.56
<b>EBUs</b>					
Zone 1 - (Neighborhood's 2, 6, & 9)	9,134.44	9,056.77	9,056.77	9,056.77	9,056.77
Zone 2 - (Neighborhood 5)	944.04	944.04	944.04	944.04	944.04
Zone 3 - (Neighborhood 1)	1,231.08	1,231.08	1,231.08	1,231.08	1,231.08
Zone 4 - (Neighborhood's 3 & 7)	1,074.08	1,074.17	1,074.17	1,074.17	1,074.17
Zone 5 - (Neighborhood 7)	1,372.18	1,372.06	1,372.06	1,372.06	1,372.06
Zone 6 - (Neighborhood 1)	577.97	577.97	577.97	577.97	577.97
Zone 7 -(Neighborhood 4)	1,008.27	1,008.27	1,008.27	1,008.27	1,008.27
Zone 8 -(Neighborhood's 4a & 7)	462.60	462.60	462.60	462.60	462.60
Zone 9 - (Neighborhood 4)	172.60	172.60	172.60	172.60	172.60
<b>Total Assessment Revenue</b>	<b>\$1,842,297.09</b>	<b>\$1,836,651.40</b>	<b>\$1,848,037.15</b>	<b>\$1,848,037.15</b>	<b>\$1,848,037.15</b>

**Inflation Factor**

	(CPI Increase)	(CPI Increase)	(CPI Increase)	(CPI Increase)
Consumer Price Index-All Urban Consumers (CPI-U)	0.61%	0.61%	1.24%	1.24%
Consumer Price Index Plus No Additional Percentage per AER				0.00%
Consumer Price Index AER Authorized per AER? (Yes/No)	Yes	Yes	Yes	Yes